

**MINUTES OF THE GOVERNING BODY OF
THE CITY OF PARK CITY, KANSAS
COUNCIL CHAMBERS – 1941 E. 61st STREET NORTH
September 10, 2019**

ROLL CALL

The following were present: Council Members John Lehnherr, Melvin Kerr, George Glover, Ben Saucedo, Tom Jones, George Capps, Brandi Baily, and Jim Schroeder.

Also present: Mayor Ray Mann, City Administrator Sean Fox, Assistant City Administrator/Human Resources Manager Dana Walden, Finance Director/City Clerk Dee Anne Grunder, Police Chief Phil Bostian, City Attorney Doug Moshier, and Public Works Director Eric Miner.

VISITORS

Taylor Messick, Ark Valley News
Terry Ford
Jamie Johnson
Ron Rhodes

MEETING CALLED TO ORDER

The meeting was called to order by Mayor Ray Mann at 7:00pm. Pastor Ron Rhodes gave the invocation, and Council Member George Glover led the Pledge of Allegiance.

APPROVAL OF AGENDA

Council Member George Glover moved to approve the agenda as presented. Council Member Jim Schroeder seconded the motion. Motion carried 8-0.

AWARDS & PRESENTATIONS

None.

PUBLIC FORUM

Jamie Johnson with Park City BMX invited the Council Members to ride the track and sign up for a one-day membership on October 4, 2019. Council Member Tom Jones stated the track is looking nice. Council Member Ben Saucedo expressed his appreciation for all the work done on the track.

STAFF REPORTS

None.

CONSENT AGENDA:

1. Minutes of August 27, 2019 Regular Meeting.
2. Appropriations 920-2019 with Addendum.
3. Approve Sedgwick County Election Contracts.

Council Member Jim Schroeder moved that the Consent Agenda, as presented, be approved.

Council Member Ben Saucedo seconded the motion. Motion carried 7-0-1 (Council Member Melvin Kerr abstained).

NEW BUSINESS

4. DISCUSS AND CONSIDER ORDINANCE AMENDING THE MUNICIPAL CODE RELATING TO THE LICENSING OF TRASH COLLECTORS

City Attorney Doug Moshier stated City staff currently inspects trash collection vehicles. He stated nearly all of them are already inspected under the Federal Motor Carrier safety inspections, and the inspections are more stringent than the City’s inspections. Mr. Moshier stated the amendment eliminates the City inspection and requires trash collectors to provide proof the vehicle has passed the Federal Motor Carrier inspection when applying for a City trash truck permit.

Council Member Ben Saucedo moved to approve Ordinance #1074-2019 amending Sections 15-516 and 15-517 and repealing Section 15-518 of the Municipal Code of the City of Park City, Kansas, Relating to the licensing of vehicles used to collect and transfer solid waste within the City and repealing the originals of said Sections 15-516 and 15-517.

Council Member Jim Schroeder seconded the motion.

Roll Call

Council Member John Lehnerr	Yes	Council Member Tom Jones	Yes
Council Member George Glover	Yes	Council Member George Capps	Yes
Council Member Ben Saucedo	Yes	Council Member Brandi Baily	Yes
Council Member Melvin Kerr	Yes	Council Member Jim Schroeder	Yes

5. DISCUSS AND CONSIDER ORDINANCE PROHIBITING CONSTRUCTION ACTIVITIES DURING CERTAIN HOURS

City Attorney Doug Moshier stated over the summer months the City has received complaints regarding noise of construction. He stated the proposed ordinance creates a restriction on construction activities in residential areas. Mr. Moshier stated the ordinance prohibits such activities on Sundays and holidays, as well as before 7:00 am and after sunset Monday through Saturday. He stated there is a provision in the ordinance that allows the City the ability to waive prohibition on an ad hoc basis.

Discussion ensued about various concerns of the Council Members. City Administrator Sean Fox stated staff will make changes and bring a revised ordinance back to Council for consideration. Council took no action on this item.

6. DISCUSS AND CONSIDER APPROVAL OF WSP CONTRACT AMENDMENT

City Administrator Sean Fox stated Council approved a contract with WSP Engineering in November 2018 that is part of a Kansas Department of Transportation project and the reconstruction of 61st Street. He stated the contract called for improvements to the Broadway Street intersection. Mr. Fox stated WSP is proposing two alternative intersection configurations and would like to expand the scope to include an Intersection Control Evaluation allowing them to develop and evaluate the

geometric conceptual designs for all three configurations. He stated the two additional configurations are a single-lane modern roundabout and a traffic signal with three lanes on North Broadway. Mr. Fox stated all three intersection configurations would be evaluated using specific criteria. He stated Council approved the original contract with the engineering fees to be paid out of the MTBE Fund until general obligation bonds are issued to reimburse the MTBE Fund. Mr. Fox stated the proposed addition amendment amount is \$9,964.30.

Council Member John Lehnherr moved to approve the WSP contract amendment, an increase of \$9,964.30, for the design and engineering of the 61st and Broadway intersection.

Council Member Brandi Baily seconded the motion. Motion carried 8-0

7. DISCUSS AND CONSIDER APPROVAL OF CITY CLERK JOB DESCRIPTION AND POSITION

City Administrator Sean Fox stated a concern he had noted on June 4, 2019 when providing his initial impressions about the City to the Council was the Finance Director also acting as the City Clerk and the amount of assigned duties for which she is responsible. He stated he proposed hiring a dedicated part-time City Clerk. Mr. Fox stated staff surveyed several cities to determine an appropriate director level pay scale. He stated staff received ten responses from cities that had a dedicated City Clerk. Using that information and factoring in size, population, and demographics, staff is recommending a full-time pay scale between \$45,050 and \$60,950. Mr. Fox stated staff's intent is to post the position, starting off on a part-time basis between twenty-six and thirty hours.

Council Member John Lehnherr moved to approve the City Clerk job description and position.

Council Member Tom Jones seconded the motion.

Council Member Tom Jones asked how the City would pay for the position. Mr. Fox stated the position was included in the 2020 budget. He stated by the time the job is posted and filled, there will be less than three months remaining in 2019. Mr. Fox proposed funding the new position's salary from the unspent portion of the \$60,000 budgeted for engineering services in 2019.

Council Member Tom Jones stated he believes the City may need another full-time Building Inspector due to the increase in commercial construction.

Council Member George Capps stated the City needs an inspector when laying asphalt to ensure the City is getting what the City is paying for.

Motion carried 8-0.

GOVERNING BODY REPORTS

Mayor's Remarks

None.

Remarks by Council Members

Council Member Brandi Baily stated she attended the Race 4 Freedom 5K and represented the City of Park City along with many Park City employees. Ms. Baily thanked those who encouraged her to

participate in the race. She stated there were employees from every department participating in the event. Ms. Baily recognized City Administrator Sean Fox, Mayor Ray Mann, and the Department Heads for an amazing job at working to change the City’s culture and the organization, and making the employees feel like they are an important part of the City.

City Administrator Sean Fox stated the City’s Wellness Program needed invigorated. He stated the challenge given to the employees was anyone who beat the City Administrator in the race would get a day off, and anyone who beat the Mayor got another day off. Mr. Fox stated the City paid for the registration of those who wanted to participate in the race. He commended the employees for the tremendous job they do for the City.

Council Member George Capps stated his frustration with the Salute the Badge television commercial. He stated the inference was the only law enforcement in the county is Wichita and Sedgwick County. He stated every officer in the county should receive recognition. He praised the officers of the Park City Police Department.

Council Member Tom Jones announced Broadway Street will be closed on September 12th and 13th from 10:00pm to 6:00am. Mr. Jones stated Interstate 235 to north-bound Interstate 135 will be closed for road construction September 13th through 15th.

Council Member Ben Saucedo thanked the military service members and families.

Council Member George Glover gave kudos to those that participated in the 5K.

ADJOURN

Council Member John Lehnerr moved to adjourn the meeting at 7:41 pm.

Council Member Ben Saucedo seconded the motion. Motion carried 8-0.

Ray Mann, Mayor

Attest:

Dee Anne Grunder, City Clerk

The foregoing minutes were considered at the September 24, 2019 meeting and approved with the following amendment _____.

The vote to approve the minutes _____.